

# CHILDREN'S PRIVACY NOTICE

AUGUST 2019



**H&R**  
HINCKLEY AND RUGBY  
BUILDING SOCIETY

At Hinckley & Rugby Building Society, we make sure that we look after your money and your information and keep it safe and private. When you open a savings account with us we will ask you for some personal details such as your name and where you live. This Privacy Notice explains why we ask for this information and what we do with it.

## **What personal information do you collect about me?**

The information we collect will include:

- Your full name and date of birth
- Your address
- Identification documents like your birth certificate or passport
- Your contact details (telephone number and email address)

## **Why do you need so much information about me?**

We need this information so we can:

- Identify you if you contact us
- Manage your savings account
- Follow all the laws and rules that apply to us
- Protect you and other people
- Protect our business



## **How long do you keep my personal details for?**

We keep your personal details for 6 years after you close your savings account in case there are any questions or queries in the future.

## **What happens if my personal details change?**

If details such as your address or telephone number change, please let us know or ask your parent or guardian to tell us. We need to have the right information about you so that we can contact you about your savings.

## Does anyone else see my personal details?

We will always keep your personal details safe. We may sometimes have to show your information to the following:

- A parent or guardian if they help you to look after your money
- People who check that we are looking after your money properly
- People who work for the government
- Other companies or people for things like printing the statements we send to you

We only use and keep your personal information in the United Kingdom (UK). We do not keep any of your information outside the UK. We will make sure at all times that your personal information is kept safe and looked after properly.

## Will you send me any other information?

We will only send you information about your savings account with us.

## What rights do I have?

Once you have given us your personal information you do have the right to ask us to:

- Let you know what we do with your information
- Correct your information if it is wrong
- Stop the use of your information
- Delete your information (known as the 'right to be forgotten')
- Send you the information we have about you (this is called a Subject Access Request)

If you are not happy with how we use your personal details you can call or contact the Information Commissioner's Office (ICO). The ICO make sure we follow the rules called the data protection laws. Their website address is [ico.org.uk](http://ico.org.uk) and their telephone number is **0303 123 1113**.



## How do I find out more?

If you want to know more about how we use your personal information or you would like us to do any of the things under the 'What rights do I have' section, call or write to us or ask your parent or guardian to help you.

There is lots more information about Data Privacy in our Privacy Notice available on our website **hrbs.co.uk** or from any of our branches. Alternatively, you can contact us on the following details:

Data Protection Officer  
Hinckley & Rugby Building Society  
Upper Bond Street, Hinckley, Leicestershire LE10 1NZ

Email: **dataprotectionofficer@hrbs.co.uk**  
Tel: **01455 894056**



Principal Office: Upper Bond Street, Hinckley, Leicestershire LE10 1NZ  
Website: [hrbs.co.uk](http://hrbs.co.uk)

The Society is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority.  
The Society's registration number is 206043.